



Center for Clinical Trials

Department of Biostatistics
Department of Epidemiology
Department of International Health

Department of Medicine
Department of Ophthalmology
Oncology Center

Monday, 12 December 2005

Memorandum

To: Center for Clinical Trials Students, Staff, and Faculty
Fr: Curtis Meinert
Re: Tables 101: Homework assignment #5: Make a table template

Create a table template with desired settings (see *Tables 101: Standard template settings*). Build with the following features:

- Center on page
- Generic table title and table number with target
- Continuation header with reference to target
- End line
- Footer indicating file name and date

Send me an electronic copy of the finished template.

(Sun 9:10am) 09 Oct 05

\\Tables.101\TabTem.WPD

Distribution

Debbie Amend-Libercci	Rosetta Jackson	Jackie Smith
Ming-Wen An	Jennifer Jones	Michael Smith
Jeannette Beasley	Charlene Levine	Paul Smith
Pat Belt	Simon Liu	Alice Sternberg
Elena Blasco-Colemanares	Hope Livingston	Christine Szekely
Cathy Bosley	Nancy Maldeis	Jennifer Thorne
Rob Casper	Barbara Martin	Andrea Tibbs
Hui-Ming Chung	Reena Masih	Ada Tieman
Betty Collison	Curtis Meinert	James Tonascia
Ryan Colvin	Jill Meinert	Susan Tonascia
Kay Dickersin	Wai Ping Ng	Aynur Ünalp-Arida
John Dodge	Deborah Nowakowski	Mark Van Natta
Michele Donithan	Kapreana Owens	Swaroop Vedula
Lea Drye	Bonnie Piantadosi	Margie Wild
Ann Ervin	Steven Piantadosi	Laura Wilson
Ingrid Friberg	Nancy Prusakowski	Robert Wise
Julia Gage	Linda Roberts	Claudine Woo Shinoff
Judy Harle	Karen Robinson	Kathy Yates
Janet Holbrook	Dave Shade	Tables Notebook
Rosemary Hollick	Anne Shanklin	Chronologic file
Milana Isaacson	Charles Shiflett	

[Tables 101] J:\Homework assignment #5.wpd / bjc